



**BOARD OF DIRECTORS' MEETING
Via Telephone Conference**

January 12, 2015, at 11:10 a.m.

Canfield Office, Ephrata WA

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted an All Board meeting via telephone conference at the Administration Office, Ephrata, Washington, on January 12, 2015, at 11:10 a.m. Board members participating: Wes Crago, City of Ephrata; Tim Snead, City of Quincy; Don Fortier, Grant County FPD #3; Helen Harvey, City of Yakima; Gina Anderson, City of Woodland, Eron Berg, City of Sedro-Woolley; Brian Asmus, City of Liberty Lake; and Laura Koenig, City of Sultan. Also participating from the Administration Office: Jenni Bates, Ellen Kosa, Rich Moore, Frank Andrus, Eric Homer, Phil Riche, Angela Eloff, Mark Sherwood, and Jim Cherf representing Canfield.

**ITEM 1
INTRODUCTIONS**

Roll call was taken.

**ITEM 2
ADDITIONS**

Additions were called for; there were none.

**ITEM 3
APPROVAL OF MINUTES**

The minutes of November 17 & 24, 2014, were presented. Motion Asmus to approve the minutes as presented. Second Koenig, motion carried.

**ITEM 4
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Andrus gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, January 12, 2015, the Board approves for payment those vouchers included in the above list and further described as follows: CIAW fiscal committee approved December Voucher #14/15-01 in the amount of \$320,419.65. CIAW January Voucher #14/15-02 in the amount of \$870,285.55. Motion Fortier to approve the above vouchers and summaries as presented. Second Snead, motion carried.

**ITEM 5
CLAIMS AUDIT REPORT**

Riche went over the final Claims Audit report prepared by Auditor Gary Jennings. Riche highlighted the report and offered to send the complete report electronically to those present. All questions were answered in detail.

ITEM 6

UPDATE AND TIMELINE FOR CANFIELD NAME CHANGE

Cherf and Homer updated the Board regarding the name change for Canfield to *Clear Risk Solutions*. They explained the timeline on the soft roll-out and then the overall launching of the new name and logo. They also reminded those present that Canfield is a DBA, as the full legal name for Canfield, is *Public Risk Underwriters of the Northwest*. All questions were answered.

ITEM 7

VACANT BOARD POSITION

Bates went over the Area 3 Board position that is still available for appointment, due to the retirement of Carla Shirley. Crago asked that another letter be sent to members in Area 3 asking for anyone interested.

ITEM 8

NEXT MEETING

Bates reviewed the annual Board retreat dates in April and advised that there will be additional information via e-mail soon.

The next meeting of the Board will be held via telephone conference on March 9, 2015, at 11:00 a.m. in Ephrata, Washington.

Respectfully submitted,



Jenni Bates



Wes Crago, Chairman