



**BOARD OF DIRECTORS' MEETING  
451 Diamond Drive, Ephrata  
Via Telephone Conference**

**August 11, 2016, at 2:00 p.m.**

**MINUTES**

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted an All Board meeting on August 11, 2016, at 2:00 p.m. at 451 Diamond Drive, Ephrata, Washington, via telephone conference. Board members participating: Wes Crago, City of Ephrata; Tim Snead, City of Quincy; Helen Harvey, City of Yakima; Laura Koenig, City of Sultan; Gina Anderson, City of Woodland, Eron Berg, City of Sedro Woolley and Brian Asmus, City of Liberty Lake. Attorney Paul Rosner from the Law Firm of Soha & Lang participated. Also participating from the Administration Office: Jenni Bates, Ellen Kosa, Eric Homer, Phil Riche, Frank Andrus, Rich Moore, and Angela Eloff representing Clear Risk Solutions.

**ITEM 1  
INTRODUCTIONS**  
Roll call was taken.

**ITEM 2  
ADDITIONS**  
Additions were called for; there were none.

**ITEM 3  
EXECUTIVE SESSION, RCW 42.30.110 – Pending Litigation (40 minutes).**  
Chair Asmus called an executive session per the advertised agenda to discuss pending litigation. The executive session was called at 2:05 p.m. for 40 minutes. Chair Asmus called the meeting back to order at 2:43 p.m.

**APPROVAL OF MINUTES**  
The minutes from the June 20, 2016 meeting were presented. Motion Crago to approve the minutes as written. Second by Anderson; motion carried.


**ITEM 4  
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**  
Andrus gave an overview of the items listed on the voucher summary. The voucher presented has been audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board of Directors.

As of this date, August 11, 2016 the Board approves for payment the presented voucher and summary further described as: CIAW July voucher #15/16-08 in the amount of \$435,518.22. Motion Harvey to approve the above voucher and summary as presented. Second Crago; motion carried.

**ITEM 5  
NEXT MEETING AND CIAW FALL BOARD RETREAT**  
The next meeting of the Board will be held on October 13-14, 2016, Yakima Washington for the annual board retreat.

Respectfully submitted,

  
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Jenni Bates

  
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Brian Asmus, Chairman