



**BOARD OF DIRECTORS' MEETING
451 Diamond Drive, Ephrata**

October 29, 2018 at 10:00 a.m.

MINUTES

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a Board of Directors' meeting on October 29, 2018, at 10:00 a.m. via telephone conference, 451 Diamond Drive, Ephrata, WA. Board members participating: Tim Snead, City of Quincy; Laura Koenig, City of Sultan; Brian Asmus, City of Liberty Lake; Helen Harvey, City of Yakima, Randy Hinchliffe, City of Waitsburg, Gina Anderson, City of Woodland, Jon Johnston, Malaga Water District and Eron Berg, City of Sedro-Woolley. Also participating from the Administration Office: Jenni Bates, Becca Rohrer, Frank Andrus, Rich Moore, Rich McBride, Phil Riche, Blair Kok, Ellen Kosa, Rachel Huffman, and Angela Eloff representing Clear Risk Solutions.

**ITEM 1
INTRODUCTIONS**

Roll call was taken at 10:00 a.m.

**ITEM 2
ADDITIONS**

Additions were called for; and there were none.

**ITEM 3
FINAL BUDGET AND RENEWAL REPORT**

Moore went over the final budget in detail, there still might be some changes from Muniche, but CRS felt like the CIAW numbers were conservative enough to issue renewal invoices.

Motion by Koenig to approve the final budget and the renewal report as presented. Second by Anderson, motion carried. For the record, Harvey was a nay on the vote regarding the Public Records Act exclusion mentioned in the renewal report.

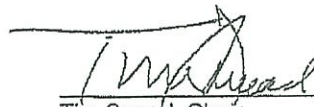
**ITEM 4
NEXT MEETING**

The next meeting of the full Board will be held on February 11, 2019, at 10:00 a.m., at Ephrata WA. A call-in option is always available as well.

Respectfully submitted,



Jenni Bates



Tim Snead, Chair