



451 Diamond Drive | Ephrata, WA 98823

BOARD OF DIRECTORS' MEETING
451 Diamond Drive, Ephrata
August 12, 2019, at 10:00am

MINUTES

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a Board of Directors' meeting on August 12, 2019, at 10:00am at 451 Diamond Drive, Ephrata, WA. Board members participating: Wes Crago, City of Ephrata; Laura Koenig, City of Sultan; Brian Asmus, City of Liberty Lake; Jon Johnston, Malaga Irrigation District; Helen Harvey, City of Yakima; Randy Hinchliffe, City of Waitsburg; Gina Anderson, City of Woodland, and Eron Berg, City of Sedro-Woolley. Also participating from the Administration Office: Jenni Bates, Becca Rohrer, Rich Moore, Phil Riche, Rich McBride, Blair Kok, Frank Andrus, Eric Homer, Stacy Lyons, Rachel Huffman, and Angela Eloff representing Clear Risk Solutions.

ITEM 1
INTRODUCTIONS

Roll call was taken at 10:00am

ITEM 2
ADDITIONS

Additions were called for; there were none.

ITEM 3
APPROVAL OF MINUTES

The minutes of May 15, 2019 were presented. Motion Harvey to approve the minutes as written. Second by Anderson. Motion carried.

ITEM 4
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

Andrus gave an overview of the items listed on the voucher summaries. The vouchers presented have been audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, which have been recorded on a listing and made available to the CIAW Board of Directors.

As of this date, August 12, 2019, the CIAW Board of Directors approves for payment the presented vouchers and summaries that are further described as: CIAW June voucher #18/19-7 in the amount of \$452,536.67, the CIAW July voucher #18/19-08 in the amount of \$739,511.95, and CIAW August voucher #18/19-09 in the amount of \$408,090.60. Motion Berg to approve the above referenced vouchers and summaries as presented. Second by Crago. Motion carried.

ITEM 5
FINANCIAL REPORT

Moore went over the financial report dated June 30, 2019. All questions were answered. Motion by Crago and second by Anderson to approve the bank statements and transfers presented. Motion carried.

ITEM 6
UPDATE ON CRS NEW COMPUTER SYSTEM

D. Kosa gave a live demo showing the Board, and those present, all the different data that can be stored, cross-referenced, and kept up to date in real time. All questions were answered and CRS will keep the Board up to date on its progress.

ITEM 7
RISK MANAGEMENT REPORT

McBride and members of the Risk Management team at CRS gave a thirty (30) minute report regarding the following items.

- Origami and Risk Management; what does that mean?
- Pie Charts regarding Risk Management activity and areas of concern.

ITEM 8

PROPOSED NEW PRICING MODEL

Huffman, Director of CRS Underwriting, gave a visual report on the current CIAW pricing method using tiers and explained how that differs from experience rating. She went over pros and con's regarding both methods. There is currently an audit underway with DES so further discussion will take place on this subject after CRS and the Board has had the opportunity to look over those results.

ITEM 9

DTS AND LETS DISCUSSION

Moore and Riche brought the Board up-to-date regarding DTS and LETS repairs that were needed. They also explained CRS purchased a new DTS computer system with brand new scenarios so the DTS could continue on the road this fall. Continued conversation will be held around program usage and ownership within all 5 programs.

ITEM 10

MARKET AND RETENTION

Riche went over those that are getting quotes for CIAW as possible new business this year, and those that gave notice to leave the CIAW. He also gave out a list going back to 2016 showing membership changes and trending regarding membership, as requested in May.

ITEM 11

REGIONAL TRAINING REPORT

Kok reported on the four (4) all-day trainings that were being planned in several parts of the State. More information will be sent out to the membership in hopes to get good participation.

ITEM 12

AUDIT UPDATES

Moore thanked those Board members that were able to attend the SAO audit exit. There were no findings or recommendations for the CIAW. Thanks to all who were involved to make this happen.

DES audit –No reports have been received at this time.

ITEM 13

RFQ AND CONTRACT COMMITTEE REPORT

Koenig updated the Board and those present regarding the timeline in place. A recommendation will be submitted from the committee in early 2020.

ITEM 14

NEXT MEETING

The next meeting of the full Board will be held On October 14, 2019 at 10:00am. Location will be 451 Diamond Drive, Ephrata WA. A call-in option is always available.

Respectfully submitted,


Jenni Bates


Laura Koenig, Chair