

August 2017

Risk Alert

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**We continue to experience claims due to unsecured parking lot swing gates.** Accidents involving swing gates are serious and can be fatal to those involved.

Please review the following checklist and take appropriate action to ensure implementation of the recommendations listed below:

- Gates should always be securely locked when open or closed and **never** allowed to swing freely
- Policies and procedures should be established to ensure proper controls are in place
- Access to gate keys, if used, should be carefully monitored
- Daily spot checks are recommended
- Gates should be painted a bright color for better visibility
- Signs should be posted that clearly state the hours and appropriate use of controlled areas
- Staff should be reminded to be vigilant in keeping all gates secure

We ask for your immediate and continued assistance in this effort. By following the recommendations in this risk alert, accidents such as the one pictured above can be prevented.