



**BOARD OF DIRECTORS' MEETING
September 29, 2021 – 10 AM
100 N Hayford Rd, Airway Heights WA**

MINUTES

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a Board of Directors' meeting on September 29, 2021, at 10:00 AM. Board members participating Randy Hinchliffe, City of Waitsburg; Mike Warren, City of Ephrata; Doug Merriman, City of Sedro Woolley; Pat Haley, City of Quincy and Gina Anderson, City of Woodland. Also participating from the Administration Office: Wes Crago, Jenni Bates, Becca Kirsch, Phil Riche, Rich McBride, Blair Kok, Frank Andrus, Ellen Kosa, Mark Sherwood, Byron Riche, Rachel Huffman, and Rick Templeton representing Clear Risk Solutions.

ITEM 1

INTRODUCTIONS:

Roll call was taken at 10am

ITEM 2

CONSENT AGENDA:

The following items were discussed under the consent agenda: Approval of the June 14, 2021 minutes, approval of the Claims vouchers & Reserve account for July - September 2021, and the bank statements and transfers dated April – July 2021. Also, to include the income statement and balance sheet and solvency report dated 7/31/2021. Motion by Warren to approve the consent agenda as presented, second by Anderson, motion carried.

ITEM 3

BOARD RESOLUTION R 21-001 – USE OF CIAW LOGO BY CLEAR RISK

Motion by Merriman to approve Clear Risk Solutions to use the CIAW logo in conjunction with the services provided as program administrator and the promotion of the CIAW. Second by Anderson, motion carried.

ITEM 4

FOR BOARD CONSIDERATION:

- Rollout & Implementation of Enquire: The program was discussed in detail by Sherwood and the Board agreed it would be a great fit.
- Cyber Coverage for 2021-2022 – After some discussion, the Board agreed to keep all Cyber Coverage the same for the up-coming renewal and will continue to monitor this coverage.
- Wildfire Ratings: Crago and Huffman went over the screening needed for the excess carrier regarding wildfire ratings on program property. All questions were answered in detail.
- Property values in the CIAW: Currently in the CIAW the minimum cost per square foot on property replacement is \$150. After much discussion the board will raise the minimum cost per square foot to \$250. Motion by Warren and second by Anderson to approve the change from \$150.00 to \$250.00 regarding the per square foot minimum for property replacement. Motion carried.
- Potential defense Fund for Claims regarding COVID: After some discussion the Board decided not to add a defense fund for possible COVID claims outside of coverage.
- Membership in WSAMA - Board agreed to join WSAMA.
- City of Omak Scholarship request: Motion by Warren to approve \$750 to the City of Omak to attend the requested training. Second by Hinchliffe, motion carried.

ITEM 5

STAFF REPORTS:

Information was discussed, and updates were given regarding the following topics. All questions were answered.

- Claims-- Frank
- Marketing - Byron
- Risk Management – Blair & Mark
- Membership and Renewal – Phil

ITEM 6

EXECUTIVE REPORT:

Crago gave an executive report on the following items: All questions were answered.

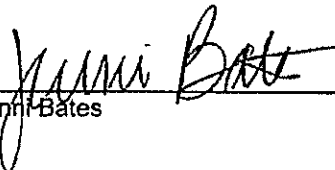
- 2021 Audit by SAO (Audit went well as there were no findings or recommendations)
- Board of Directors Election process was discussed. All members are running unopposed.
- Wes led a discussion on renewal and insurance market updates

ITEM 7

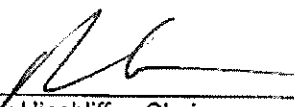
NEXT MEETING

The next meeting of the full Board will be October 21,2021 via Zoom.

Respectfully submitted,



Jenni Bates



Randy Hinchliffe, Chair