



Board of Directors' Meeting MINUTES October 24, 2022 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on October 24, 2022, at 10:00 a.m. via Zoom.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Gina Anderson	City of Woodland	Vice Chair	Absent
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District		Present
Pat Haley	City of Quincy		Present
Chief Randy Fehr	Enumclaw Fire Department		Present
Cathleen Koch	City of Connell		Present
Chief Matthew Morris	Puget Sound Regional Fire Authority		Present
George Sisson	Port of Ephrata		Present

Clear Risk Solutions:

Wes Crago	Blair Kok
Jessika Tempel	Steve Whetstone
Rachel Hufman	Angela Eloff
Byron Riche	Patti Ferguson
Becca Kirsch	Stacy Lyon
Rick Templeton	
Kaye Forrest	

Guests:

None

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: EXECUTIVE/CLOSED SESSION

None.

ITEM 3: CHANGES TO PUBLISHED AGENDA

- i. Item 1 of section V was amended on agenda.

ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Koch moved to approve the Consent Agenda as presented and seconded by Morris. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the September 23, 2022, Minutes
- ii. Approval of the Claims Voucher for October 2022.

ITEM 5: PUBLIC HEARING & INPUT

- i. None.

ITEM 6: BOARD RESOLUTIONS

- i. None.

ITEM 7: ITEMS FOR BOARD CONSIDERATION

- i. 2022-2023 Renewal Report
 - a. Huffman discussed in detail with the Board of Directors and staff the 2022-2023 Renewal Report and noted the change of coverage on property with 115% margin clause and gave staff's recommendations to increase the Self-Insured Retention (SIR) to \$750,000. Huffman also reviewed the chart of coverage with the Board and staff, there were no questions. Hinchliffe called for a motion to approve the 2022-2023 Renewal Report as presented. Dekker moved to approve the 2022-2023 Renewal Report as presented and seconded by Sisson. With all in favor and none opposed, the motion carried.
- ii. 2022-2023 CIAW Budget
 - a. Crago reviewed the 2022-2023 CIAW Budget by line item and discussed staff's recommendation of using \$400,000 of reserves to keep renewal at 16.5% increase. All Board of Directors questions were answered and with no additional questions or concerns, Hinchliffe called for a motion to approve the 2022-2023 CIAW Budget as presented. Haley moved to approve the 2022-2023 CIAW Budget as presented and seconded by Pannell. With all in favor and none opposed, the motion carried.

ITEM 8: STAFF REPORTS

- i. None.

ITEM 9: EXECUTIVE REPORT

- i. Administrator Report – Crago discussed with the Board of Directors and staff upcoming meetings and that a calendar will go out soon for the 2023 upcoming year.

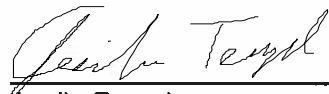
ITEM 10: UPCOMING MEETINGS

- i. November 15, 2022 – Fiscal Meeting via Zoom
- ii. November 15, 2022 (if needed) – Board Meeting via Zoom


MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:27 a.m.

Respectfully submitted,



Jessika Tempel



Randy Hinchliffe, Chair