



Board of Directors' Meeting MINUTES April 4, 2022 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting via Zoom on April 4, 2022, at 10:00 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Gina Anderson	City of Woodland	Vice Chair	Present
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Mike Warren	City of Ephrata		Absent
Rosa Dekker	East Columbia Irrigation District		Present
Pat Haley	City of Quincy		Present
Chief Randy Fehr	Enumclaw Fire Department		Present
Cathleen Koch	City of Connell		Present

Clear Risk Solutions:

Wes Crago	Blair Kok
Jessika Tempel	Patti Ferguson
Jenni Bates	Jenny Gunderson
Dave Kosa	Becca Kirsch
Rachel Hufman	Rick Templeton
Ellen Kosa	Mark Sherwood
Angela Eloff	
Byron Riche	

Guests:

Shane Heston
Fred Lee

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: EXECUTIVE/CLOSED SESSION

None.

ITEM 3: ADDITIONS

Additions were called for; there were none.

ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Anderson moved to approve the Consent Agenda as presented and seconded by Pannell. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the January 10, 2022, Minutes
- ii. Approval of the Claims Voucher for February 2022 and March 2022
- iii. Approval of Financial Reports

ITEM 5: PUBLIC HEARING & INPUT

- i. None.

ITEM 6: BOARD RESOLUTIONS

- i. 22-01 Training/Risk-Management Grant Policy
 - a. Crago discussed the updated language on the resolution for the 22-01 Training/Risk-Management Grant Policy with the Board of Directors. Hinchliffe called for a motion for approval of 22-01 Training/Risk-Management Grant Policy. Dekker moved to approve the 22-01 Training/Risk-Management Grant Policy as presented and seconded by Anderson. With all in favor and none opposed, the motion carried.

ITEM 7: ITEMS FOR BOARD CONSIDERATION

- i. Board Members Standing for Election
 - a. Tempel discussed upcoming Board Elections with the Board of Directors. No action was taken.
- ii. Board Members Email on Website
 - a. Tempel discussed updating emails on the website with the Board of Directors. No action was taken.
- iii. Training Grant for Oroville Police Department
 - b. Crago discussed training Grant for Oroville Police Department with the Board of Directors for approval. Hinchliffe called for a motion for approval of training Grant for Oroville Police Department. Anderson moved to approve training Grant for Oroville Police Department as presented and seconded by Johnston. With all in favor and none opposed, the motion carried.
- iv. Appointment of Chief Matt Morris to CIAW Board
 - c. Crago discussed appointment of Chief Matt Morris to CIAW Board Area 2 to fill out the term. Dekker nominated Chief Matt Morris to CIAW Board and was seconded by Johnston. With all in favor and none opposed, the motion carried.
- v. Welcome Cathleen Koch to CIAW Board
 - a. Crago welcomed Cathleen Kock to CIAW Board.
- vi. Designation of Wes Crago as Designated Representative to AGRiP
 - d. Crago discussed designation of Wes Crago as Designated Representative to AGRiP. Anderson nominated Crago as Designated Representative to AGRiP and was seconded by Pannell. With all in favor and none opposed, the motion carried.
- vii. New Vehicles for Training Simulators
 - a. Crago discussed need for new trucks with the board and staff and answered questions the board had. Hinchliffe called for a motion for permission for CRS to go to bid. Johnston moved to approve permission for CRS o go to bid and was seconded by Pannell. With all in favor and none opposed, the motion carried.
- viii. CENTRL Introduction
 - a. Tempel discussed CENTRL platform with the Board of Directors. No action was taken.
- ix. Scott Kellams Risk-Management Award
 - a. Sherwood and Kok presented to the Board and staff the Scott Kellams Risk-Management Award and they will be presenting the awards to the nominated members this year. No questions from the Board and no action was taken.

ITEM 8: STAFF REPORTS

The following items were discussed:

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership & Retention
- vi. Financial
- vii. Risk Management & Enquiron

ITEM 9: EXECUTIVE REPORT

- i. Administrator Report – Templeton gave an update on CRS with adding new teammates and how staff is starting to travel more. He gave an update on how staff was able to meet with carriers the month prior and talk about market conditions, cyber, and property coverage. Crago added for property staff is working on some trainings and options for water sensors, more to come on these topics.

ITEM 10: UPCOMING MEETINGS

- i. May 2, 2022 – Fiscal Meeting via Zoom
- ii. June 6, 2022 – Fiscal Meeting via Zoom
- iii. July 11, 2022 – Board Meeting via Zoom

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 11:08 a.m.

Respectfully submitted,



Jessika Tempel



Randy Hinchlife, Chair