



## Board of Directors Meeting MINUTES July 18, 2023 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on July 18, 2023, at 10:00 a.m. via Zoom.

### ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Gina Anderson	City of Woodland	Vice Chair	Absent
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District		Present
Pat Haley	City of Quincy		Present
Chief Randy Fehr	Enumclaw Fire Department		Absent
Cathleen Koch	City of Connell		Present

#### Clear Risk Solutions:

Wes Crago	Blair Kok
Jessika Tempel	Frank Andrus
Angela Eloff	Ellen Kosa
Byron Riche	Jenny Gunderson
Becca Kirsch	Dave Kosa
Rick Templeton	Claire Hanberg
Mark Sherwood	Zac Berryman
Patti Ferguson	
Becky Holt	

#### Guests:

Abby Gribi – City of Newport  
 Josh DeLay – City of East Wenatchee  
 Cameron Fan – Arrowhead- Tribal

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

### ITEM 2: EXECUTIVE/CLOSED SESSION

- i. None.

### ITEM 3: CHANGES TO PUBLISHED AGENDA

- i. None.

### ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Haley moved to approve the Consent Agenda as presented and seconded by Johnston. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the April 18, 2023, Minutes
- ii. Approval of the Claims Voucher for May 2023, June 2023, and July 2023
- iii. Approval of Financial Reports

### ITEM 5: PUBLIC HEARING & INPUT

- i. None.

### ITEM 6: BOARD RESOLUTIONS

Administered by:



- i. None

#### ITEM 7: ITEMS FOR BOARD CONSIDERATION

- i. Appointment of Chief Carson
  - a. Crago recommended to the Board of Directors appointing Chief Brian Carson from Puget Sound Fire to the board for Area 1, position 3. Hinchliffe called for motion. Haley moved to approve the appointment of Chief Brian Carson for Area 1, position 3, and was seconded by Johnston. With all in favor and none opposed, the motion carried.
- ii. Appointment to Open Board Position
  - a. Crago recommended to the Board of Directors appointing Josh DeLay from City of East Wenatchee to the board for Area 2, position 3. Hinchliffe called for motion. Dekker moved to approve the appointment of Josh DeLay for Area 2, position 3, and was seconded by Pannell. With all in favor and none opposed, the motion carried.
- iii. Retreat Information
  - a. Tempel discussed upcoming September Retreat with staff and Board of Directors. She informed the board to be on the lookout for emails regarding more information. No action was taken.
- iv. Declare Trucks Surplus
  - a. Crago discussed surplus of the two Dodge Ram trucks and would report back the sealed bids to the board to make the final sale. There would be no restrictions on board members putting in for bid, but all will be sealed and opened to report to the board at the next meeting. The two trucks are a 2012 Dodge Ram, 3500 SLT, VIN#3C63DRHLXCG190580 with 161,000 miles and a 2009 Dodge Ram 3500 SLT, VIN#3D7MX48L79G556159 with 158,000 miles. Hinchliffe called for a motion. Haley moved to approve surplus of the two Dodge Ram trucks and was seconded by Koch. With all in favor and none opposed, the motion carried.
- v. Excess Insurance Update
  - a. Crago discussed that Hallmark of the pool's excess insurance carriers fell below the rating we accept and now we can no longer work with them. Eloff informed the board that the excess layer has been filled by Starstone for the remainder of the year. No action was taken.
- vi. Renewal/Market Forecast
  - a. Crago discussed an overall prediction on where the market will be this next year with staff and the board. Discussed a couple of things that might be improving, but overall, with jury verdicts rising, we see insurance costs increasing as well. Also, on the property side with windstorms, wildfires, hurricanes these play a huge factor on rating. Therefore, the rate increase prediction at this time would be between 12-19%. There will be more information presented at the next board meeting and sent out to the board and members.

#### ITEM 8: STAFF REPORTS

The following items were discussed by staff, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership & Retention
- vi. Financial
- vii. Risk Management & Zywave
- viii. Communications

#### ITEM 9: EXECUTIVE REPORT

- i. Administrator Report – Templeton, Andrus and Crago thanked the staff for their reports and the board for their service and all their work on behalf of CIAW. Templeton discussed renewal and the market conditions and how it is difficult, and staff is seeing large carriers pulling out of some states, but wanted to ensure the board that Clear Risk Solutions really values those carrier relationships and got to spend some time with our carrier Old Republic in June this year and it went well. Andrus welcomed Josh DeLay to the board and is looking forward to working with him and seeing both he and newly

appointed Chief Carson at the upcoming retreat. Crago informed the board that staff will be continuing negotiating with carriers for renewal and that there is the exit interview with the auditor next week and invited the board to attend.

**ITEM 10: UPCOMING MEETINGS**


- i. August 14, 2023 – Fiscal Meeting via Zoom
- ii. September 20-22, 2023 – Full Board Meeting/Retreat at Northern Quest Resort
- iii. October 23, 2023 – Full Board of Directors Meeting via Zoom

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 11:02 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Jessica Tempel

  
\_\_\_\_\_  
Randy Hinchliffe, Chair