



BOARD MEETING
 October 22, 2024, 10:00 a.m.
 Via Zoom

Board of Directors Meeting MINUTES October 22, 2024 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on October 22, 2024, at 10:02 a.m. via Zoom.

EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Gina Anderson	City of Woodland	Vice Chair	Absent
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District		Present
Pat Haley	City of Quincy		Present
Chief Randy Fehr	Enumclaw Fire Department		Present
Cathleen Koch	City of Connell		Present
Josh DeLay	City of East Wenatchee	Fiscal Officer	Absent
Chief Brian Carson	Puget Sound Regional Fire Authority		Absent

Clear Risk Solutions:

Wes Crago	Rick Templeton
Jessika Tempel	Becca Kirsch
Angela Eloff	Steve Whetstone
Mark Sherwood	Stacy Lyon
Byron Riche	Jenny Gunderson
Patti Ferguson	Michael Johnson
Claire Hanberg	Rebecca Joslin
Rachel Hufman	Peter Wyatt
Blair Kok	Lisa Holterhoff
Frank Andrus	

Guests:

Shane Heston – Broker, Acrisure
 Andrew Flabetich – Broker, HUB International
 Shane Sheppard – Consolidation Irrigation District

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: CHANGES TO PUBLISHED AGENDA

- i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items with scholarship application approved up to \$1,000. Johnston moved to approve the Consent Agenda as presented and seconded by Pannell. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (September 20, 2024)
- ii. Approval of the Claims Voucher (October 2024)

- iii. Approval of Scholarship Applications (Kennewick Irrigation District)
- iv. Approval of Bank Statements (August 2024, September 2024)

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. Officer Elections – Chair, Vice Chair, Fiscal Officer
 - a. Tempel discussed with the Board of Directors that it's that time of year again to open it up for officer positions, and to make sure board members wanted to continue in their current positions or if there were any other board members interested in a specific position. Wes added that the Vice Chair position might be a good idea to look for a temporary replacement for Gina Anderson. There was discussion among the Board members and Jon Johnston and Pat Haley both volunteered for Vice Chair. Haley withdrew and then suggested Johnston fill in for Gina Anderson while she is out. The Board of Directors appointed Randy Hinchliffe for Chair, Jon Johnston for Vice Chair, and Josh DeLay for Fiscal Officer. Hinchliffe called for a motion to approve these officer positions for one year term. Dekker moved to approve as presented and seconded by Haley. With all in favor and none opposed, the motion carried.
- ii. Discuss Draft CIAW Mission Statement
 - a. Crago discussed the draft CIAW Mission Statement. Haley asked if there were plans on adding a vision statement as well. Crago added that CRS staff is going to work on a final draft to send to the Board of Directors for review/feedback soon. There were no questions, and no motion was needed.
- iii. State of Supreme Court to Review of 'Anderson v. Grant County'
 - a. Crago discussed how there was a case that came through that ended up with the Supreme Court regarding an inmate death and how the county would not be held fully responsible due to the circumstances of the case, and the Supreme Court overturned it. The counties have asked to open this case back up again and staff wanted to report that the Supreme Court opened the case back up and there will be future discussion on this. There were no questions, and no motion was needed.
- iv. CIAW 2024-2025 Preliminary Budget
 - a. Crago discussed the CIAW 2024-2025 Preliminary Budget and overall, the budget increased by 12.7%. He mentioned to keep in mind this is the overall increase, and the percentage can be higher or lower based on any coverage or exposure changes and on the members loss ratio and to keep in mind the budget percentage information is a quote. He went through budget line items and answered any questions the board had. He also discussed how CRS staff will be continuing to refine the preliminary budget in the next couple of months and will go through the final budget at the January Board meeting. Hinchliffe called for a motion to approve the CIAW 2024-2025 Preliminary Budget. Fehr moved to approve as presented and seconded by Johnston. With all in favor and none opposed, the motion carried.
- v. CIAW 2024-2025 Preliminary Renewal Report
 - a. Lyon discussed the CIAW 2024-2025 Preliminary Renewal Report. She noted that staff marketed to multiple carriers for coverage and after review staff's recommendations would be to continue with expiring carrier Old Republic. She noted a couple changes in coverage pertaining to Law Enforcement Liability (LEL) and the limit decreasing from \$5 million to \$1 million for LEL for cities that do not have law enforcement. She wanted to remind the Board that with approving this report Clear Risk Solutions is authorized to bind with these carriers on the pool's behalf. There were some coverage questions from the Board, all questions were answered. With no additional

questions or concerns, Hinchliffe called for a motion to approve the CIAW 2024-2025 Preliminary Renewal Report. Johnston moved to approve as presented and seconded by Haley. With all in favor and none opposed, the motion carried.

ITEM 7: EXECUTIVE REPORT

- i. Administrator Report – Andrus and Templeton thanked the Board for their time and how nice it is to see everyone virtually again. Andrus mentioned a few Clear Risk Solutions (CRS) teammates were not able to attend the meeting today because they are meeting with excess carriers. He also talked about the great partnership we have with Old Republic during this renewal and really appreciates the partnership with CIAW and CRS. Crago discussed how the CRS team will start working to get invoices out and thanked the brokers and the Board for their leadership and partnership. Haley requested an update on the new building for CRS. Andrus updated the Board on CRS office space and how the mailing address will be changing, but beginning shortly, the CRS team will be working remote for now. Templeton added that this current situation is not long term and CRS leadership is working to get a permanent location within the next year but reminded the Board the service to them and the members should not change.


ITEM 8: UPCOMING MEETINGS

- i. Fiscal Meeting: Tuesday November 19,2024, via Zoom at 10:00 A.M.
- ii. Fiscal Meeting: Tuesday December 17, 2024, via Zoom at 10:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:52 a.m.

Respectfully submitted,



 Jessika Tempel



 Randy Hinchliffe, Chair

10/25 3:32:42 PM PST