



Board of Directors Meeting

MINUTES

July 22, 2025 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on July 22, 2025, at 10:01 a.m. via Zoom.

EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Jon Johnston	Malaga Water District	Vice Chair	Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District		Present
Pat Haley	City of Quincy		Present
Chief Ben Hayman	Enumclaw Fire Department		Absent
Cathleen Koch	City of Connell		Present
Josh DeLay	City of East Wenatchee	Fiscal Officer	Present
Chief Brian Carson	Puget Sound Regional Fire Authority		Present

Clear Risk Solutions:

Wes Crago	Mark Sherwood
Jessika Tempel	John McMillian
Angela Eloff	Steve Whetstone
Patti Ferguson	Stacy Lyon
Claire Hanberg	Jenny Gunderson
Dave Kosa	Lisa Holterhoff
Michael Johnson	Mary Mirante Bartolo
Brain Turnbull	Rick Templeton
Byron Riche	Pete Wyatt
Phillip Doehle	Zac Berryman
Becca Kirsch	

Guests:

Shane Heston – Broker, Acrisure
 Aaron Ambrose, Lexipol
 Alec Henderson, Benchmark Analytics

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: CHANGES TO PUBLISHED AGENDA

- i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items with scholarship applications approved up to \$1,000. Haley moved to approve the Consent Agenda as presented and seconded by Dekker. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (April 29, 2025)
- ii. Approval of the Claims Voucher (May 2025, June 2025, July 2025)
- iii. Approval of Scholarship Applications (Town of LaCrosse, City of Connell, Orchard Avenue Irrigation District 6, City of Woodland, City of Blaine)
- iv. Approval of Financials

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. CRS Recommendation to Law Enforcement Partner / Presentations
 - a. Crago reported to the Board of Directors, staff, and guests that staff has been exploring two potential law enforcement partners, as securing law enforcement coverage has been increasingly difficult. Staff has been working to identify solutions that could change this trend for the pool. One program provides proactive mental health support for officers, aiming to address issues before incidents occur and the other is more at an agency level. He discussed how staff is looking to find solutions focusing on encouraging positive behavior, enforcing best practices, and ultimately improving rates and reducing costs. Healthier officers are expected to perform more effectively in the field. The two potential partners – Benchmark Analytics and Lexipol – are both well-known to the organization and use a highly data-driven approach. Crago discussed that the staff's recommendation would be to enter partnerships with both and seeks the Board's approval to enter negotiations with both entities.

Henderson from Benchmark Analytics presented and all questions were answered. Ambrose from Lexipol presented and all questions were answered. With no additional questions or concerns from the Board, Hinchliffe called for a motion to enter partnership with Benchmark Analytics. Carson moved to approve as presented and seconded by DeLay. With all in favor and none opposed, the motion carried. Hinchliffe called for a motion to enter partnership with Lexipol. Dekker moved to approve as presented and seconded by Koch. With all in favor and none opposed, the motion carried.

- ii. Audit Results
 - a. Tempel informed the Board of Directors that the exit conference meeting was held a couple of weeks ago and resulted in a clean audit with no findings, and the audit was completed under budget. She expressed appreciation to the Board and the accounting team for their work on the audit. There were no questions and no motion was needed.
- iii. PSA/Broker Selection
 - a. Crago discussed the PSA/TPA and broker selection, noting that a motion would be needed to enter into an agreement. He reported that a Board committee – Hinchliffe, Haley, and Koch – met a couple of weeks prior to review both proposals. Hinchliffe stated that the committee recommends continuing with Clear Risk Solutions (CRS) for PSA/TPA and broker services going forward. Haley commented that CRS worked harder in presenting their proposal, and Koch agreed, noting the quality of the written documentation. All expressed satisfaction with staff and the services received, and extended thanks to staff for their work. With no questions or concerns from the Board, Hinchliffe called for a motion to select CRS for PSA/TPA. Haley moved to approve as presented and seconded by Koch. With all in favor and none opposed, the motion carried. Hinchliffe called for

a motion to select CRS for broker services. Haley moved to approve as presented and seconded by Carson. With all in favor and none opposed, the motion carried.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership & Retention
- vi. Financial
- vii. Risk Management & Zywave
- viii. Communications

ITEM 8: EXECUTIVE REPORT

- i. Administrator Report
 - a. Turnbull, Templeton, and Crago thanked the committee for their work and recommendation regarding the PSA/TPA and broker services. Templeton introduced a new teammate Phillip Doehle, who will be working on data analytics. Crago discussed upcoming meetings, thanked the Board for their support on the PSA/TPA again, and contracts with the new partners.

ITEM 8: UPCOMING MEETINGS

- i. Fiscal Meeting: Tuesday August 19, 2025, via Zoom at 9:00 A.M.
- ii. Board Retreat / Meeting: Wednesday September 17-19, 2025 in Spokane, WA
- iii. Board Meeting: Tuesday October 21, 2025, via Zoom at 10:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 11:26 a.m.

Respectfully submitted,



Jessika Tempel



Randy Hinchliffe, Chair

17 Sep 2025 10:49:50 AM PDT