



Board of Directors Meeting MINUTES January 21, 2026 – 10:30 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on January 21, 2026, at 10:32 a.m. via Zoom.

EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District	Vice Chair	Absent
Pat Haley	City of Quincy		Present
Chief Ben Hayman	Enumclaw Fire Department		Absent
Josh DeLay	City of East Wenatchee	Fiscal Officer	Present

Clear Risk Solutions:

Wes Crago	Becca Kirsch
Jessika Tempel	Steve Whetstone
Angela Eloff	Jenny Gunderson
Byron Riche	Dave Kosa
Patti Ferguson	Michael Johnson
Claire Hanberg	Mark Sherwood
Rachel Hufman	Mary Mirante Bartolo
Frank Andrus	John McMillan
Stacy Lyon	Pete Wyatt
Rick Templeton	Sarah McDonnell
Grant Sutherland	Rick Doehle
Taylor Montgomery	

Guests:

Ray Towry – City of Ephrata
Fran Jenne – Broker

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: CHANGES TO PUBLISHED AGENDA

- i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Pannell moved to approve the Consent Agenda as presented and seconded by DeLay. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (October 21, 2025)

- ii. Approval of the Claims Voucher (November 2025, December 2025, January 2026)
- iii. Approval of Financials (Bank Statements: November 2025, December 2025. Income Statement, Solvency Report, and Balance Sheet)
- iv. Approval of Claim Audit Service

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. Approval of CIAW 2025-2026 Final Renewal Report
 - a. Lyon discussed the CIAW 2025-2026 Final Renewal Report. She noted a couple changes in coverage pertaining to auto physical annual group did not get added to coverage this year and there was a small decrease in cyber due to exposure changes to carrier. She reported the carriers stayed as reported. There were no questions or concerns, Hinchliffe called for a motion to approve the CIAW 2025-2026 Final Renewal Report. Johnston moved to approve as presented and seconded by Hayman. With all in favor and none opposed, the motion carried.
- ii. Approval of CIAW 2025-2026 Final Budget
 - a. Crago discussed the CIAW 2025-2026 Final Budget and overall, the pool budget increased by 4.8%. No changes from the preliminary budget, he went through budget line items. With no questions, Hinchliffe called for a motion to approve the CIAW 2025-2026 Final Budget. DeLay moved to approve as presented and seconded by Hayman. With all in favor and none opposed, the motion carried.
- iii. MRSC Contract
 - a. Crago discussed with the Board the CIAW contract with MRSC is up for the one-year renewal, this is housekeeping. This allows all CIAW members to have access to MRSC services. The cost for this did increase just an inflation bump. With no questions, Hinchliffe called for a motion to approve MRSC Contract. DeLay moved to approve as presented and seconded by Hayman. With all in favor and none opposed, the motion carried.
- iv. Support of Bill to Allow LOEFF retirees to serve as Chief or Police
 - a. Crago discussed that when you retire as a police chief you are prohibited from working as a chief and draw from your retirement. A gentleman is looking to change this to be able to allow retired chiefs to be able to draw from their retirement and be able to be a chief for smaller counties/cities. He noted that he mainly wanted to inform the board of this and see if the board would want to see if the board wants CRS to keep looking into this or drop it, just looking for consensus from the board. There was conversation between board members, and the consensus was that the board leaves this in the judgement of CRS. Crago noted that CRS will continue to work on this and report any updates to the board. There were no questions and no motion was needed.
- v. Appointing New Board Members
 - a. Crago updated the Board that Chief Brian Carson has retired back in September and we've had a vacant position since then. He discussed with the Board that staff's recommendation would be to have that position to be a fire district and recommended appointing Chief Mark Jones from Puget Sound Regional Fire Department to Area 1, position 3. With no questions or concerns, Hinchliffe called for a motion to appoint Chief Mark Jones for the remainder of the term. Hayman moved to approve and was seconded by DeLay. With all in favor and none opposed, the motion carried.
 - b. Crago updated the Board that Cathleen Koch has retired back in December and staff's recommendation would be to have that position filled with a city member and recommended Ray Towry from City of Ephrata to Area 2, position 4. With no questions or concerns, Hinchliffe

called for a motion to appoint Ray Towry for the remainder of the term. Haley moved to approve and was seconded by DeLay. With all in favor and none opposed, the motion carried.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership & Retention
- vi. Financial
- vii. Risk Management & Zywave
- viii. Communications

ITEM 8: EXECUTIVE REPORT

- i. Administrator Report
 - a. Templeton provided an update to the Board regarding the acquisition of the parent company of Brown & Brown. He explained that approximately eight offices are forming a new division, the Arrowhead Program Division, which will now be led by Eric Homer. Templeton noted that many Board members have worked with Eric over the past 30 years during his tenure with Clear Risk Solutions.

Templeton shared that, as part of this transition, he was offered and has accepted the position of President of Clear Risk Solutions and will report to Eric Homer. He emphasized that Eric will continue to be actively involved and reassured the Board that this transition will not result in any changes to the pool. Templeton stated that the leadership of Crago and Tempel, along with staff's continued work on behalf of the pool, will remain consistent and move the organization forward.

Andrus congratulated Templeton and Homer and stated that both appointments were well earned. Tempel provided brief updates on upcoming events, including the CRS Member Education Summit on June 16 and the September retreat, encouraging Board members to watch for additional information. Crago thanked the Board for their service and shared that staff is hopeful the July meeting can be held in Ephrata at the new staff building.

ITEM 8: UPCOMING MEETINGS

- i. Fiscal Meeting: Tuesday February 18, 2026, via Zoom at 9:00 A.M.
- ii. Fiscal Meeting: Tuesday March 18, 2026, via Zoom at 9:00 A.M.
- iii. Board Meeting: Tuesday April 28, 2026, via Zoom at 10:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 11:36 a.m.

Respectfully submitted,



Jessika Tempel



Randy Hinchliffe, Chair

5/14/2026 8:20:24 AM PDT