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Board of Directors Meeting
MINUTES
May 5, 2026 – 10:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on May 5, 2026, at 10:00 a.m. via Zoom.

EXECUTIVE/CLOSED SESSION

i. None.

ITEM 1: INTRODUCTION & ROLL CALL

Board Member Name:	Board Member Entity:	Board Position:	Attendance:
Randy Hinchliffe	City of Waitsburg	Chair	Present
Jon Johnston	Malaga Water District		Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District	Vice Chair	Present
Ray Towry	City of Ephrata		Present
Chief Ben Hayman	Enumclaw Fire Department		Present
Josh DeLay	City of East Wenatchee	Fiscal Officer	Present
Chief Mark Jones	Puget Sound Regional Fire Authority		Present

Clear Risk Solutions:		Guests:
Wes Crago	Steve Whetstone	Dawn Masko, City of Fircrest
Jessika Tempel	Jenny Gunderson	
Angela Eloff	Dave Kosa	
Patti Ferguson	Michael Johnson	
Claire Hanberg	John McMillan	
Rachel Hufman	Janessa Wulf	
Frank Andrus	Rebecca Joslin	
Rick Templeton	Mercedes Brass	
Becca Kirsch		

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: CHANGES TO PUBLISHED AGENDA

i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Johnston moved to approve the Consent Agenda as presented and seconded by Pannell. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

i. Approval of Minutes (January 21, 2026)
ii. Approval of the Claims Voucher (February 2026, March 2026, April 2026)

iii. Approval of Scholarship Applications (Consolidated Diking Improvement District #1 – 4, City of Entiat – 2, Town of LaCrosse – 3, City of Winlock – 1, City of East Wenatchee – 1)
iv. Approval of Financials (Bank Statements: December 2025, January 2026, February 2026. Income Statement, and Balance Sheet)
v. Approval of BOD sweep account
vi. Administrative Letter to WA Trust

ITEM 4: PUBLIC HEARING & INPUT

i. None.

ITEM 5: BOARD RESOLUTIONS

i. None

ITEM 6: ITEMS FOR BOARD CONSIDERATION

i. Board Members Standing for Election
   a. Tempel discussed the upcoming board election. She noted that the board members whose terms are up for election this year are Ray Towry, Holly Pannell, and Randy Hinchliff. Staff will contact each board member following the meeting to confirm whether they intend to run for another term. Election communications will be going out to all CIAW members in June, with ballots being sent in July. Staff will present the results at the September board meeting. There were no additional questions or concerns, and no motion was needed.
ii. Appointing New Board Member
   a. Crago updated the Board that the vacant position for Area 1, position 2 has been vacant for a while. Staff's recommendation would be to have that position filled with a city member and recommended Dawn Masko from City of Fircrest to Area 1, position 2. With no questions or concerns, Hinchliffe called for a motion to appoint Dawn Masko for the remainder of the term. Hayman moved to approve and was seconded by Towry. With all in favor and none opposed, the motion carried.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

i. Underwriting
ii. Marketing
iii. Pre-Litigation Program
iv. Claims
v. Membership & Retention
vi. Financial
vii. Risk Management & Zywave
viii. Communications

ITEM 8: EXECUTIVE REPORT

i. Administrator Report
   a. Andrus expressed appreciation for the strong partnerships and trust among board members, noting their importance in carrying out the organization's mission. He shared that staff have begun transitioning into the new office and returning to an in-office schedule. Templeton highlighted the completion of the new building project after several years of planning, thanked the team for their efforts, and noted that renewal planning is already underway. Crago reported that the pool remains focused on supporting law enforcement members through wellness, safety, and insurance cost management initiatives while monitoring market conditions with carrier partners. He also

encouraged attendance at the upcoming CRS Member Day and thanked members and board representatives for their continued partnership and service.

ITEM 8: UPCOMING MEETINGS

i.	Fiscal Meeting:	Tuesday May 19, 2026, via Zoom at 9:00 A.M.
ii.	Fiscal Meeting:	Thursday June 18, 2026, via Zoom at 9:30 A.M.
iii.	Board Meeting:	Tuesday July 21, 2026, via Zoom & Ephrata, WA at 10:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:44 a.m.

Respectfully submitted,

Jessika Tempel

Jessika Tempel

22 Jul 2026 8:35:24 AM PDT

Randy Hinchliffe, Chair