



Board of Directors Meeting MINUTES September 18, 2026 – 9:00 A.M.

The Cities Insurance Association of Washington (CIAW) Board of Directors conducted a regular meeting on September 18, 2026, at 9:02 a.m. at Tulalip Resort & Casino, Tulalip, Washington and via Zoom.

EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Board Position:</u>	<u>Attendance:</u>
Randy Hinchliffe	City of Waitsburg	Chair	Present
Holly Pannell	City of Colville		Present
Rosa Dekker	East Columbia Irrigation District	Vice Chair	Present
Ray Towry	City of Ephrata		Present
Chief Ben Hayman	Enumclaw Fire Department		Present
Josh DeLay	City of East Wenatchee	Fiscal Officer	Present
Chief Mark Jones	Puget Sound Regional Fire Authority		Absent
Dawn Masko	City of Fircrest		Present

Clear Risk

Solutions:

Wes Crago	John McMillan
Jessika Tempel	Janessa Wulf
Claire Hanberg	Mark Sherwood
Rachel Huffman	Stacy Lyon
Frank Andrus	Mary Mirante Bartolo
Rick Templeton	Andrea Tsivgadellis
Becca Kirsch	Michael Johnson

Guests:

Rachel Stanley, Attorney – Evans, Craven & Lackie, P.S.

Chair Hinchliffe welcomed all in attendance and noted that a quorum was present.

ITEM 2: CHANGES TO PUBLISHED AGENDA

- i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hinchliffe called for a motion on all consent items. Hayman moved to approve the Consent Agenda as presented and seconded by Pannell. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (July 21, 2026)
- ii. Approval of the Claims Voucher (August 2026, September 2026)

- iii. Approval of Scholarship Applications (City of East Wenatchee – 1, Consolidated Diking Improvement District #1 – 1, City of Quincy – 1, City of Ritzville – 1, City of Ephrata – 1, City of Republic)
- iv. Approval of Financials (Bank Statements: June 2026, July 2026, Income Statement, Balance Sheet, and Solvency Test)

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None.

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. Appointed Public Records Contact
 - a. Crago reported that the State has requested the appointment of a designated Public Records Officer. It was proposed that the PLP Administrative Assistant / Public Records officer serve in this role. There were no questions. Hinchliffe called for a motion on all consent items. Pannell moved to approve as presented and seconded by Towry. With all in favor and none opposed, the motion carried.
- ii. Election Results
 - a. Tempel provided an update on the 2026 CIAW Board Election. She reported that ballots have been received, all positions received a vote and will serve another term. There were no questions and no motion was needed.
- iii. CIAW 2027 Meeting Calendar
 - a. Tempel discussed the CIAW 2027 meeting calendar, noting that the meetings will still be held the third Tuesday of each month for both the Fiscal Committee and Board meetings. There were no questions and no action was taken.
- iv. Renewal Forecast
 - a. Crago provided an update on the renewal forecast, with current projections indicating an estimated increase of 6–11%, with renewal information anticipated to be distributed to members the following week. He noted that market conditions remain favorable, although liability continues to be the primary driver of increases and nuclear verdicts remain a concern in Washington State. Crago stated that recent wildfires had limited impact on the pool compared to the housing market. He also emphasized the value of strong carrier and reinsurance relationships. There were no questions and no action was taken.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates was given. All questions were answered, and no action was taken.

- i. Benchmark Analytics
- ii. Underwriting
- iii. Marketing
- iv. Pre-Litigation Program
- v. Claims
- vi. Membership & Retention
- vii. Financial
- viii. Risk Management & Zywave
- ix. Educational Services
- x. Communications

ITEM 8: EXECUTIVE REPORT

- i. Administrator Report
 - a. Andrus thanked the Board for its time and participation in the retreat, expressed appreciation for its leadership, and recognized the work being accomplished across departments. Templeton reflected on the prior workshop discussions regarding growth, claims and losses, and the importance of member engagement in helping mitigate future increases. Tempel thanked the Board for its leadership and expressed appreciation for the opportunity to connect in person. Crago recognized the Board members' commitment to their communities and service to the organization, emphasizing appreciation for their leadership and the value they bring to the organization.

ITEM 9: UPCOMING MEETINGS

- i. Board Meeting: Thursday October 22, 2026, via Zoom at 10:00 A.M.
- ii. Fiscal Meeting: Tuesday November 17, 2026, via Zoom at 9:00 A.M.
- iii. Fiscal Meeting: Tuesday December 15, 2026, via Zoom at 9:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:19 a.m.

Respectfully submitted,



Jessika Tempel



Randy Hinchliffe, Chair

2026 Oct 23 10:11:16 AM PDT